

**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
BOARD OF DIRECTOR'S MEETING  
300 S. Adams St.  
Green Bay, WI 54301**

**PUBLIC NOTICE OF IN-PERSON MEETING  
THURSDAY DECEMBER 16, 2021 9:15 AM AT:  
ADRC OF BROWN COUNTY  
300 S ADAMS ST GREEN BAY WI 54301**

***Optional Public Virtual Meeting Instructions:***

**Join by PC:**

<https://bcwi.webex.com/bcwi/j.php?MTID=m26af4209892d524a98eb5e9c6187191a>

**Join by phone:**

Dial 1 (415) 655-0003

Entering Meeting Number: 2424 133 7043

Press # #

**Thursday, December 16, 2021 9:00 a.m.**

**AGENDA**

<b>Time</b>	<b>Agenda Item</b>	<b>Handout</b>	<b>Action Required</b>
9:00	1. Pledge of Allegiance		
9:01	2. Introductions		
9:02	3. Adoption of Agenda	Yes	
9:03	4. Approval of the minutes of regular meeting of October 28, 2021	Yes	Yes
	5. Approval of the minutes of Special ADRC Meeting 12.16.2021	Yes	Yes
9:05	6. Comments from the public Must be limited to items not on the agenda State name and address for the record Comments will be limited to five minutes The Board's role is to listen and not discuss comments or take action on those comments at this meeting		
9:10	7. Finance Report, Update and Recap Review of November 2021 Finance Report receive & place on file. Review of Donor Directed Donations 2021 in review and 2022 future	Yes  Yes Yes	Yes
9:30	8. Report of HR and Nominations Committee New Board Member Appointments Slate of Officers Committee Appointments Acknowledgment of Exiting Board Members	Yes	Yes Yes Yes

9:50	<b>9. Enter Closed Session</b> Enter closed Session to consider: Pursuant to 19.85 (1) of Wisconsin Statutes-a closed session will be held: 19.85 (1) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility	Yes	Yes
10:10	<b>10. Return to Open Session</b> Pursuant to 19.85 (1) of Wisconsin Statutes-a closed session will be held: 19.85 (1) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility Open Session Items for Vote: <ul style="list-style-type: none"> <li>a. ADRC Director Evaluation review and approval</li> <li>b. Accountant reclassification-salary status</li> <li>c. Staff Transition Support: Finance Coordinator, Accountant, Recruitment Agency</li> <li>d. CLA engagement contract</li> </ul>		Yes  Yes Yes Yes
10:15	<b>11. Report of Special Meeting: ADRC Board of Director</b> <ul style="list-style-type: none"> <li>a. ADRC By-Laws Approval</li> <li>b. Process on virtual and in-person meeting attendance</li> </ul>	Yes	Yes
10: 20	<b>12. ADRC Phase in Plan -Covid</b>	Yes	Yes
10:30	<b>13. Adjourn Next Meeting – January 27<sup>th</sup> 2022</b>		Yes

---

Randy Johnson, Chairperson  
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

*ADRC Vision: All people are valued, celebrated, and connected to a life of possibilities*